

# Code of Conduct

All adults involved with the Award, as a minimum, must:

1. Keep to this code of conduct at all times.
2. Treat everyone with dignity and respect.
3. Set an example for others to follow.
4. Avoid favoritism.
5. Plan for Award activities to involve more than one other person being present, or at least within sight and hearing of others. This is relevant in all sections of an Award participant's program.
6. Follow any supervisory ratios stipulated by their own organizations (and those responsible for a specific Award activity).
7. Respect a person's right to personal privacy.
8. Avoid unacceptable situations within a relationship of trust. For instance, a sexual relationship between an Award Leader or Assessor and any Award participant, even one who is over the legal age of consent, would be unacceptable.
9. Have separate sleeping accommodation for young people and adults and adhere to any further rules on this matter stipulated by their own organization and/or the organization responsible for the Award activity.
10. Allow young people to talk about any concerns they may have.
11. Encourage others to challenge attitudes or behaviors they do not like.
12. Avoid being drawn into inappropriate attention-seeking behavior
13. Make everyone (young people, parents and guardians, Award Leaders, Adventurous Journey Supervisors, and Award Assessors) aware of their own organization's safeguarding arrangements.
14. Remember this code of conduct at sensitive moments, e.g. when helping someone who has been bullied, bereaved or abused.
15. Tell other adults where they are and what they are doing.
16. Remember someone else might misinterpret actions, even if they are carried out with good intentions.
17. Take any allegations or concerns of abuse seriously and immediately follow the reporting processes in use within their organization and, where relevant, the organization responsible for the Award activity.
18. Never trivialize abuse.

19. Never form a relationship with a young person or vulnerable adult that is an abuse of their position of power or influence over the other.
20. Never allow abusive activities, e.g. hazing or bullying.
21. Never take part in inappropriate behavior or contact, whether physical, verbal or sexual.
22. Never take part in physical contact games with young people or vulnerable adults.
23. Never make suggestive remarks or threats to a young person or vulnerable adult, even in fun.
24. Never use inappropriate language when writing, phoning, emailing or using the internet.
25. Never let allegations, suspicions, or concerns about abuse go unreported.
26. Remember this code of conduct when online or using digital methods of communication.
27. Never rely just on someone's good name, the name of their organization or the name of the Award to protect them.

Signed: .....

Position held: .....

Date: .....

